

FY2020 Budget Notes

REVENUE:

Estimated revenues from member libraries – shared costs: 88 out of 112 paying members have paid dues for FY2020. Thank you! Six library invoices were issued late due to a separate billing issue, but all members should now have received their bill. Please be in touch if you have not received your invoice.

State General Fund/Coal Severance Tax funds: The State Library has applied state General Fund and Coal Severance Tax to the FY2020 SirsiDynix renewal invoice.

EXPENSES:

MSC Indirect Services: This covers the required 4% indirect cost allocation on private funds administered by the State Library to support statewide projects. As a state agency the State Library is required to pay indirect costs incurred through the operation of state government and allocated to agencies according to the Statewide Cost Allocation Plan (SWCAP). Examples of indirect costs allocated through the SWCAP include building depreciation, certain Department of Administration personnel, personnel from the Office of Budget and Program Planning, etc.

SirsiDynix SaaS renewal and Enterprise enriched content: This is the invoice for our ILS (integrated library system) software. The Montana State Library pays this invoice using a combination of state and contributing member funds. At posting time we are awaiting a current version of our FY2020 invoice.

COSUGI (Customers of SirsiDynix Users Group, Inc.): This is a membership fee and insurance that guarantees access to the software should SirsiDynix cease to exist. We typically pay this in November.

MSC staff Zoho help desk software: This line covers two staff licenses to administer the Zoho Desk ticket system and knowledge base.

GoToMeeting and GoToTraining licenses for MSC staff: This is our online meeting software. The FY2020 renewal invoice for this service has been paid. Members cover two staff licenses and the other two come out of LSTA monies for staff operations.

TRAINING, TRAVEL, OPERATIONS and MEETINGS:

Content Management Committee annual in-person meeting: The CMC met in Helena on August 23. Although this line was increased by \$500 last year to cover member travel expenses, those costs still exceeded the budgeted amount by \$150. Committee travel costs vary from year to year depending upon where members live.

Executive Board in-person meeting travel: This balance has been updated to reflect expenditures from the September 2019 Executive Board retreat and planning session in Helena. This meeting came in under budget because two members were unable to attend.

MSC training: This line will cover materials and operational expenses for training events such as new library onboarding.

Staff operations (2 System Admins): This line covers operations, travel, and conference registration for two System Administrators.

FTE: MSC members contribute funding toward personnel expenses for the System Administrators and the Trainer. The State Library also contributes funding for these positions using federal LSTA monies. The Consortia Director is paid with state General Fund monies.